

REQUEST TO ORDER ITEMS

DATE: _____ ACCOUNT NUMBER: _____

BENEFICIARY (please print name): _____

PHONE: _____ EMAIL ADDRESS: _____

SIGNATURE (Beneficiary, POA, or Guardian): _____

REQUESTED PURCHASE METHOD

TRUE LINK CARD *(I understand funds are approved and loaded to the card for this purchase and may not be used to purchase other items.)*

ORDER ONLINE OR BY PHONE

STORE NAME: _____

STORE WEBSITE ADDRESS (URL): _____

TOTAL AMOUNT REQUESTED (tax + shipping cost will be added): _____

SHIP ITEMS TO (address): _____

STORE PICKUP ADDRESS (if applicable): _____

NAME OF PERSON PICKING UP ITEMS (ID will be required at store): _____

If some items are not available, we will still process the rest of your order. You can resubmit any missing items on a new request form.

*Please provide a **screenshot** (for each item) OR list the items you are requesting to order, including a detailed description below. (i.e. item/model number, color, size, quantity, etc. (the more details provided, the better we can serve you.)*

<u>DETAILED ITEM DESCRIPTION</u>	<u>PRICE</u>

If you return any items you received, please let Good Shepherd Fund know so we can update your order status promptly. Thank you for helping us keep your account information accurate!

PLEASE ALLOW 5-8 BUSINESS DAYS FOR PROCESSING. INCOMPLETE FORMS WILL BE RETURNED. FORMS ARE AVAILABLE ON OUR WEBSITE IN THE RESOURCE LIBRARY. GOODSHEPHERDFUND.ORG